

## **CAMPONI APPLICATION FOR RENTAL ACCOMMODATIONS**

Welcome to Camponi Housing Corp! We offer affordable rents including a Rent Geared-To-Income Program for all family sizes. We have rental units in most areas of Saskatoon.

Eligibility factors, such as income levels, will determine which Housing Program you qualify for. Your household size will determine what size of unit you qualify for. Your application will be placed on the waiting list until a suitable unit is available.

Please call our office if you have any questions Monday – Friday, 8:30 am – 4:30 pm

# **MISSION STATEMENT**

We are a non-profit corporation committed to...

- Fostering growth, strength and pride in the Métis Community
- Providing safe, affordable and adequate housing for Métis people in Saskatoon, SK
- Maintaining a stable and sustainable organization

# **VISION**

Healthy homes supporting strong communities

# **VALUES**

We believe in ...

- Community pride
- Respect
- Honesty
- Accountability
- Innovation
- Caring

## APPLICATION PROCESS INFORMATION SHEET

IMPORTANT INFORMATION PLEASE READ – PLEASE KEEP THIS SHEET FOR REFERENCE

The wait for a rental unit can be as short as two months and as long as 12 months or more - depending on your need and availability of a unit. New tenants are placed based on need, not first come first serve basis. Our Human Rights Exemption allows us to give preference to Métis applicants. WE DO NOT HAVE EMERGENCY HOUSING. If your application is NOT complete it will NOT be processed.

### 1. Complete all areas of the application –READ THE APPLICATION AND FILL OUT ALL FIELDS

a. All fields MUST BE FILLED OUT that are applicable.

#### 2. Written landlord references

- a. References must be from a recognized agency/company cannot be from a relative.
- b. References submitted must cover the last 2 year period, so you may need to submit more than one.
- c. Use the attached Landlord Reference form- Landlord to complete and sign.
- d. If you are a Home owner, we require a letter from your mortgage company.
- e. If you live in a Band house, we require a reference from the Band.
- f. Never rented before submit a business / character reference IE from a teacher, employer.
- If you have a Support Agency working with you, you are not required to submit a Landlord Reference
   you are required to supply a letter from the Support Agency outlining your support requirements.

### 3. Written Credit References

- a. Must be from a recognized agency/company cannot be from a relative.
- b. References submitted must cover the last 2 year period, so you may need to submit more than one.
- Use the attached Credit Reference form representative from the credit company must complete and sign.
- d. Can be from utility company, daycare, furniture store, car dealership.
- e. No established credit submit a business/character reference IE from a teacher, employer.
- f. If you have a Support Agency working with you, you are not required to submit a Landlord Reference you are required to supply a letter from the Support Agency outlining your support requirements.
- 4. <u>Household Income Verification from all sources</u>: Submit verification of income in the form of a cheque stub or letter from the source, from all sources for all Household members.
- 5. Copy of Health Cards for all household members.
- Copy of Metis card/Treaty card for all household members. If you do not have a card you can explain and selfdeclare.

You will be notified by letter when your application is approved. Approved applications are placed on a wait list. It is important that you update us if there are changes in your household composition, household income, contact telephone numbers or if your address changes. If we are unable to contact you, your application will be cancelled.

We will contact you when a suitable unit becomes available. At this point you would be required to update your information, submit verification of tenant insurance, sign the lease, connect utilities in your name and pay first month's rent and half the Damage Deposit.

\*\*Applications are kept for one year from the receipt date. After one year, a new application will be required and/or update your information.

## CAMPONI HOUSING CORP. / SASKNATIVE RENTALS INC. HOUSING APPLICATION

APPLICANT		CO-APPL	ICANT			
Name		Name				
Date of Birth		Date of Bi	rth			
Health Card #		Health Card #				
Home Phone #		Home Phone #				
Cell Phone #		Cell Phone	<u> </u>			
		- Email Add	ress			
Ancestry (Circle one)		Ancestry (Circle one)				
Metis / First Nations/Non Status/Inuit / Non-Aboriginal		Metis/First Nations/ Non Status/ Inuit /Non-Aboriginal				
Marital Status		Marital Sta	atus			
OTHER MEMBERS OF	HOUSEHOLD - You must prov	vide copies of health ca	rds for each in perso	n in home		
Complete the table for ea	ch household member except yo	ourself and the co-applic	cant (if applicable)			
Last Name	First Name	Relationship to Applicant	Date of Birth mm/dd/yyyy	Age	Gender	Student
Do you have your children	n (circle one): All the tim	ne / Most of the time / S	Sometimes			
CURRENT LIVING SITUATION		PREVIOUS LIVING SITUATION				
		ast 2 year period)				
Circle One: Rent / Own / Live with Family or Friend		Circle One: Rent / Own / Live with Family or Friend				
Address:		Address:				
City/Province:		City/Province:				
Postal Code:		Postal Code:				
Occupancy Date:		Occupancy Date From:				
Current Rent:		Occupancy	y Date To:			
Number of bedrooms		Landlord's	Name:			
Landlord's Name:		Landlord (	Landlord Contact #:			
Landlord Contact #:		<u>.</u>				_
Have you ever rented from	m Camponi Housing Corp. / Sask	native Rentals Inc. / La I	Maison?	Yes	No	

### **MONTHLY HOUSEHOLD INCOME**

You must include all income from all sources and both applicant and co- applicant \*Proof of income is needed for application

**Co-Applicant** 

Other

Other

**Applicant** 

**Income Source** 

Address and Phone Number:

Gross Wages

Social Assistance						
Child Support						
Child Tax Benefit						
Universal Child Tax Benefit						
Training Allowance/Student Loan						
Employment Insurance						
Worker's Compensation						
Disability/Sick Allowance						
Old Age Security						
Canada Pension Plan						
Sask. Income Plan						
Sask. Rent Supplement						
Sask. Employment Supplement						
Other (Specify)						
	rker's Comp, Training Allowance, other income, etc. s, benefit statement, or copy of cheque					
Approximate Value of Saleable assets: Under \$5,000	) Over \$5,000					
Do you own Real Estate property: Yes No	o					
Do you have a Band Issued house? Yes No	o					
Do you own a vehicle? Yes No	If Yes, Make and Year					
Please list your reason for wanting to move from your present accommodations						
NEXT OF KIN (Please provide two)						
ame: Relationship to You:						
Address and Phone Number:						
ame: Relationship to You:						

#### OTHER INFORMATION REQUIRED

#### → Credit Reference

Please provide credit references covering the last 2 year period. A copy of the required form is attached

#### → Landlord Reference

Please provide landlord references covering the last 2 year period. A copy of the required form is attached.

#### → Proof of I.D.

Copy of Health Cards for all members of the Household Copy of Métis / Treaty Cards if applicable

#### \* Please Note

#### APPLICATIONS WILL NOT BE PROCESSED UNTIL ALL REQUIRED INFORMATION IS SUBMITTED.

It is your responsibility to keep our office updated of any changes on your application: address, phone number, family size, income, etc.

Applications will be kept for a one year period. If we do not hear from an applicant after one year, the application will be cancelled and removed from the waiting list.

#### **DECLARATION:**

I declare the information provided on this application to be correct. I am aware that any false statements and/or verifications will automatically cancel my application.

I understand that Camponi Housing Corp./Sasknative Rentals Inc. offers Wrap Around Services to support their tenants in accessing and maintaining their housing. In order to ensure that your information remains confidential, all data pertaining to clients referred to or accessing Wrap Around Services is stored in a secure database of housing needs called HIFIS. I understand that specific **non - identifying** information will be used by the Government of Canada to build a database of housing needs.

I understand that this application does not constitute an agreement on the part of Camponi Housing Corp. / Sasknative Rentals Inc. or its agents to provide me with rental accommodations.

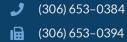
I acknowledge that this application becomes the property of Camponi Housing Corp. / Sasknative Rentals Inc. /
La Maison Inc. or its agents prior to the execution and delivery to me of a lease hereby applied for, to withdraw, revoke, or cancel without penalty of liability for damage or otherwise and acceptance or approval of this application previously made or given.

I HEREBY AUTHORIZE YOU TO MAKE ANY INQUIRIES YOU DEEM NECESSARY TO VERIFY THE ABOVE FACTS PROVIDED.

Signature of Applicant	Signature of Co-Applicant
Date	Date









 ${\sf Camponi\,Housing\,Corp.} \ \bullet \ {\sf SaskNative\,Rentals\,Inc.} \ \bullet \ {\sf Camponi\,Housing\,Supported\,Living\,Models}$ 

### **CREDIT REFERENCE**

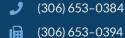
(Credit Company to complete and sign)

Client:		
Name(s):	/	
Address:		
City/town:	Province:	
Credit Information:		
	oor	
<b>Credit Company Information:</b>		
Credit Company Name (Company Stamp)	Phone Number	
Address	City / Town/ Prov.	
Representative Name	Representative Signature	
Date		

APPLICANT – References must be from a recognized agency/company References submitted must cover the last 2 year period, so you may need to submit more than one. Examples of Credit Company: Utility Company, Phone Company, Daycare, Vehicle payment etc



1715 11<sup>th</sup> Street West Saskatoon, SK S7M 1H8





Camponi Housing Corp. • SaskNative Rentals Inc. • Camponi Housing Supported Living Models

### LANDLORD REFERENCE

(Rental Agency to complete and sign)

Tenant/Client:		
Name(s):	/	
Address:		
City/town:	Province:	
Tenant Rental Information:		
Number of bedrooms in unit: bachelo	or, one, two, three, four, five plus	
Number of occupants: Adults	_ Children	
<ul> <li>Monthly Rent Charged: \$</li></ul>	□Good □Poor ent □Good □Poor od □Poor □ Yes □ No If yes, what type of violation – noise, disturban lease, damage to unit/yard, other No □ Yes □ No □ Partial	•
<b>Landlord Information:</b>		
Rental Agency Name (Company Stamp)	Phone Number	
Address	City / Town/ Prov	
Representative Signature	Date	

**Applicant** — References submitted must cover the last 2 year period, so you may need to submit more than one.